

## Terms of reference

15th January 2018

Board Name	Frequency	Responsibilities	Chair	Deputy	Finance	Legal	Risk	HR	Comms	Regen/ Planning	Environment & Culture	Housing	PA
Corporate Improvement Board	Bi-monthly	Internal controls (inc. IT governance) Governance action plan and LTP Risk registers Internal/external audit recommendation implementation Asset management	Francis Fernandes	S151 Officer	<b>Deputy chair</b>	<b>Chair</b>	Jo Bonham	Cathie Wright	quarterly/on request		Marion Goodman		Maggie Hickman
Corporate Resources Board	Bi-monthly	Budget monitoring Efficiency & savings Review of corporate resource e.g. IT/HR/Legal	S151 Officer	Paul Hymers	<b>Chair &amp; Deputy chair</b>		Karen Middleton	Karen Marriott	quarterly/on request		Marion Goodman	Phil Harris	
Corporate Performance Board	Bi-monthly	KPI review Corporate and Service plan progress Review of third party relationships (including LGSS and NPH) Review of internal project referrals from the Corporate Delivery Board	Julie Seddon	Phil Harris	Paul Hymers		Jan Stevenson/Alice Turrell		quarterly/on request	Peter Baguley/	<b>Chair</b>	<b>Deputy Chair</b>	Viv Bicknell
Corporate Delivery Board	Monthly	Review of project registers Project gateway reviews Contract management of waste provision Strategic Housing Capital programme governance	Rick O'Farrell (interim)	Peter Baguley	Antony Russell		Jo Bonham		quarterly/on request	<b>Chair/ Deputy chair</b>	Marion Goodman	Phil Harris	Marina Stafford